Close Window

Award Notice Abstract (Ref No.: 6278827) **Status: Updated**

DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS
Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines

PR No. 2026-09-0088 (Repost) Lease of Venue to be used for the conduct of Division Orientation Workshop on the Roles, Functions, and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026

Awardee :
FIRST STA. ROSA HOTEL CORPORATION

Contact Person :
Grace Abadiano

Address :
National Highway, Pulong Sta. Cruz Sta. Rosa Laguna, Region IV-A, Philippines

Designation :
General Manager

Line Item

#	Product/Service/Project Name	Budget
1	PR No. 2026-09-0088 (Repost) Lease of Venue to be , PR No. 2026-09-0088 (Repost) Lease of Venue to be used for the conduct of Division Orientation Workshop on the Roles, Functions, and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026, 90110000, 1, Lot	Php408,000.00

Reason for Award :
Lowest Calculated Responsive Bid

Control Number:
PR No. 2026-09-0088

Approved Budget:
Php408,000.00

Procurement Mode:
Negotiated Procurement - Lease of Real Property (Sec. 53.10)

Classification:
Goods

Category:
Lease and Rental of Property or Building

Applicable Procurement Rules:
Implementing Rules and Regulations

Funding Source:
Government of the Philippines (GOP)

Funding Instrument:
General Appropriations Act

Delivery Period:
2Day/s

Contact Person:
Anabel Magalona

Created By:
Anabel Magalona

Award Type:
Award Notice

Contract Amount:
Php406,980.00

Award Date:
06-Oct-2026

Publish Date:
19-Oct-2026

Date Last Updated:
19-Oct-2026

Contract Number:
PR No. 2026-09-0088

Proceed Date:
09-Oct-2026

Contract Effectivity Date:
12-Oct-2026

Contract End Date:
13-Oct-2026

Created By:
Anabel E. Magalona

Date Created:
19-Oct-2026

Approver:
Anabel E. Magalona

View Documents:
3

Close Window

Award Notice Abstract (Ref No.: 6278827) **Status: Posted**

Control Number:
PR No. 2026-09-0088

Approved Budget:
Php408,000.00

Procurement Mode:
Negotiated Procurement - Lease of Real Property (Sec. 53.10)

Classification:
Goods

Category:
Lease and Rental of Property or Building

Applicable Procurement Rules:
Implementing Rules and Regulations

Funding Source:
Government of the Philippines (GOP)

Funding Instrument:
General Appropriations Act

Delivery Period:
2Day/s

Contact Person:
Anabel Magalona

Created By:
Anabel Magalona

DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS
Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines

PR No. 2026-09-0088 (Repost) Lease of Venue to be used for the conduct of Division Orientation Workshop on the Roles, Functions, and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026

Awardee :
FIRST STA. ROSA HOTEL CORPORATION

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Grace Abadiano

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National Highway, Pulong Sta. Cruz Sta. Rosa Laguna, Region IV-A, Philippines

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General Manager

Line Item

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Reason for Award :
Lowest Calculated Responsive Bid

Award Type:
Award Notice

Contract Amount:
Php406,980.00

Award Date:
06-Oct-2026

Publish Date:
19-Oct-2026

Date Last Updated:
19-Oct-2026

Created By:
Anabel E. Magalona

Date Created:
19-Oct-2026

Approver:
Anabel E. Magalona

View Documents:
1

BAC RESOLUTION DECLARING SCRQ AND RECOMMENDING APPROVAL
RESOLUTION NO. 2026-09-0088-B

WHEREAS, on September 22, 2026 DepEd Division of Batangas thru the Bids and Awards Committee (BAC) Secretariat posted the Request for Quotation for the Procurement of **PR No. 2026-09-0088 –(Repost) Lease of Venue to used for the Conduct of Division Orientation Workshop on the Roles, Functions and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026** with an Approved Budget for the Contract of Four Hundred Eight Thousand Pesos (Php 408,000.00) only, in the Procuring Entity's website and at SDO Batangas Bulletin Board continuously for 3 calendar days;

WHEREAS, the BAC Secretariat sent the Request For Quotation to three (3) venues within the vicinity of Laguna of the pre-determined location of the End-User;

WHEREAS, on September 25, 2026, at 10:00 a.m. opening of quotations was conducted at SDO Batangas, Provincial Sports Complex, Bolbok, Batangas City;

WHEREAS, during the quotation opening, the BAC Secretariat informed the BAC that First Sta. Rosa Hotel Corporation submitted its quotation;

WHEREAS, the BAC opened the submitted technical documents and financial bid of the lone bidder and found the following details below:

No	NAME OF BIDDER	Bid Amount	BIR Registration	Latest Income /Business Tax Return	Tax Clearance	DTI/SEC Registration	PhilGEPS Registration	Mayors Permit	OSS	Remarks
1	First Sta. Rosa Hotel Corporation	P 406,980.00	/	/	/	/	/	/	/	Complying
xx	xxxx	xxxx	xxxx	xxxx	xxxxx	xxxx	xxxx	xxxx	xxx	xxxx

WHEREAS, the BAC declared First Sta. Rosa Hotel Corporation the single quotation as read;

WHEREAS, on September 28, 2026 at 1:30 PM, the detailed evaluation of quotation was conducted at SDO Batangas Conference Room with the following calculated bid amount:

No.	**Name of Bidder**	**Bid Amount (As Calculated)**
1	First Sta. Rosa Hotel Corporation	P 406,980.00
xx	xxxx	xxxx

WHEREAS, on the September 29, 2026 the BAC issued Notice To Conduct Post Qualification to First Sta. Rosa Hotel Corporation stating that the BAC will conduct validation and authentication of eligibility, technical and financial documents, as well as the technical specifications stated in the Request for Quotation at the Bids and Awards Committee office;

WHEREAS, on September 30, 2026, a representative from First Sta. Rosa Hotel Corporation presented its post qualification requirements to the TWG;

WHEREAS, during post-qualification and careful examination, validation and verification of the eligibility, technical and financial documents presented by First Sta. Rosa Hotel Corporation, it was found compliant to the requirements of the project;

WHEREAS, the Bids and Awards Committee declared First Sta. Rosa Hotel Corporation the Single Calculated Responsive Quotation;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to award the project of **PR No. 2026-09-0088 – (Repost) Lease of Venue to used for the Conduct of Division Orientation Workshop on the Roles, Functions and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026** to:

First Sta. Rosa Hotel Corporation

BAC RESOLUTION DECLARING SCRQ AND RECOMMENDING APPROVAL
RESOLUTION NO. **2026-09-0088-B**
October 2, 2026

LOU C. PANALIGAN
Member

ATTY. KAREN M. SALIMO
Member

MARIAL. ARIAS
Member

DAVID M. NUAY, PhD
Vice-Chairperson

RONALDO V. RAMILO
Chairperson

APPROVED:

MARITES A. IBAÑEZ, CESO V
Head of Procuring Entity

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

NOTICE OF AWARD

October 5, 2026

GRACE P. ABADIANO
General Manager
First Sta. Rosa Hotel Corporation
National Highway, P. Sta. Cruz, City of Sta. Rosa

Dear **Ms. Abadiano:**

We are very pleased to inform you that we have considered your proposal for of **PR No. 2026-09-0088 –(Repost) Lease of Venue to used for the Conduct of Division Orientation Workshop on the Roles, Functions and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026** in the amount of Four Hundred Six Thousand Nine Hundred Eighty Pesos (Php 406,980.00) only, undertaken through Section 35 Negotiated Procurement of Implementing Rules and Regulation of Republic Act No. 12009.

You are hereby required to submit the necessary documents upon receipt of this Notice of Award.

We appreciate your interest in this opportunity, and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

MARITES A. IBAÑEZ, CESO V
Head of Procuring Entity

Conforme:

GRACE P. ABADIANO
Signature over Printed Name

GENERAL MANAGER
Designation

Date: OCT 6, 2026

FIRST STA.ROSA HOTEL CORPORATION
EL CIELITO HOTEL-STA.ROSA
BO. PULONG STA. CRUZ, STA. ROSA CITY
LAGUNA 4026
Contact Nos. (049) 541-2980 / 0917-875-4469 / 00923-088-1981
www.elcielitohotelstarosa.com

October 6, 2026

BANQUET EVENT

Contact person: MARITES A. IBAÑEZ, CESO V	**Organization Name: DepEd Division of Batangas**
Designation: School Division Superintendent	**Type of Function: Live-In Seminar**
Address: Provincial Sports Complex, Bolbok, Batangas City	**Date of Function: October 12-13, 2026**
Mobile No. (043) 722-1840	**Function room: TBA**
Billing Arrangement: Send Bill	**Time: 8:00am- 5:00pm**
	Guest Guaranteed for food: 102 Persons

Title: PR No. 2026-09-0088 – (Repost) Lease of Venue to be used for the conduct of Division Orientation Workshop on the Roles, Functions, and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026

I.BANQUET ACCOMMODATION

Date	Inclusions for Live-out Seminar	No. of days	Guest Guaranteed	Cost /Head	Total
October 12, 2026	Room Accommodation, Breakfast Buffet, Assisted Buffet Lunch, Pm Snacks, Assisted Buffet Dinner	1	102 Person	Php1,995.00	Php203,490.00
October 13, 2026	Room Accommodation, Breakfast Buffet, Assisted Buffet Lunch, Pm Snacks	1	102 Person	Php1,995.00	Php203,490.00
COMPLIED TO ALL MEAL REQUIREMENTS			**TOTAL -BANQUET**		**Php406,980.00**

*Total Guaranteed cost: **Php406,980.00**
*Rate in Excess: **Php1,995.00**
*Initial Payment: _____OR #_____ Date: _____
*Full Payment: Php_____ OR # _____Date: _____

KITCHEN :

October 12, 2026
- Buffet Breakfast
- Assisted Buffet Lunch
- Pm Snacks
- Assisted Buffet Dinner

October 13, 2026
- Buffet Breakfast
- Am Snacks
- Assisted Buffet Lunch
- Pm Snacks

EVENT BOARD TO READ

Check in: October 12, 2026
Check out: October 13, 2026
- 1 Business Deluxe
- 6 Triple Deluxe
- 20 Quad Sharing
- 1 Twin Sharing
- 1 Single Room
-

FRONT OFFICE:

BAR: Beverages arrangement

BANQUET SERVICE: Please provide the following
- Spacious & Fully Sanitized Function Room for 8 hours
- Meals according to requirements
- 2 LCD Projector with wide screen
- Basic sound system
- Free Flowing Coffee
- Tarpaulin 8*16ft Landscape
- 3 wireless microphones
- Basic Lights
- Operators
- Stable and Strong Wifi

SPECIAL REQUESTS:

NOTE:

* There shall be an electrical charge of P___500.00____ per equipment brought in by the engager.
* Extension in the use of function room beyond number of hours stipulated in the contract shall have an additional charge of P__2,000.00___ net/hour
* Telephone calls from the function room will be charged separately
* Engager/participants/guest is responsible for their personal belongings. Hotel has no liability or whatsoever for any personal belongings lost during the event.

PHYSICAL LAY-OUT:

Classroom Set-up

LIST OF CORKAGES (IFANY)

* Soft drinks and beer _____/per case
* Wine _____/ bottle
* Liquor _____/ bottle local
_____/bottle premium
* Lechon (pork) _____
* Lechon (beef) _____

FOR: FIRST STA. ROSA HOTEL CORP.

MS. GRACE P. ABADIANO
General Manager

Grace Maria Kaye
MS. MARIA KAYE D. GONZALES
Account Associate

CONFORME: DepEd DIVISION OF BATANGAS

MARITES A. IBAÑEZ, CESO V
School Division Superintendent

RONALDO V. RAMILO
BAC Chairperson

Funds Available: **Php406,980.00**

MS. EDUARDA U. ALON
Accountant III

ACKNOWLEDGEMENT

OCT 06 2026

BEFORE ME, A Notary Public for and in City of Makati, this _____ day of _____ 20____ personally appeared _____ exhibiting to me his/her competent evidence of identity consisting of _____ with no _____ issued on _____ valid until _____ known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed.

DOC No. 305
PAGES OF 23
BOOK No. XVII
SERIES OF 2026

ATTY. RENE MA. M. VILLA
Notary Public of Makati City
Appointment No. M-110
(Ren) (2025 - 2026)
Until December 31, 2026
PTR No.10766722; 01-05-2026; Makati City
IBP Lifetime No 013595; 12-27-2013; I.C.
Roll No. 37226
MCLE Compliance No. VIII-0012754; 08-27-2024
Ground Floor, Makati Terraces Condominium
3650 Davila St., Tejeros, Makati City

FIRST STA.ROSA HOTEL CORPORATION
EL CIELITO HOTEL-STA.ROSA
BO. PULONG STA. CRUZ, STA. ROSA CITY
LAGUNA 4026
Contact Nos. (049) 541-2980 / 0917-875-4469 / 00923-088-1981
www.elcielitohotelstarosa.com

TERMS AND CONDITIONS

ROOM ACCOMMODATION (FOR LIVE-IN SEMINAR)

1. The HOTEL shall provide room requirement based on the guaranteed minimum stipulated on this contract.
2. In the event that total numbers of participants exceed the guaranteed minimum, the hotel shall spill-over the excess participants to available hotels nearest to the HOTEL. Only room accommodation charges shall be shouldered and paid for by the HOTEL.
3. Standard Check in time of the HOTEL is 2:00PM. In cases of early arrival, participants will be accommodated depending on the availability of rooms.
4. Telephone and other incidental charges i.e laundry, ala carte menu orders, telephone, sundry etc are on **personal account of the participants** unless prior arrangements had been made by the CLIENT.
5. **Lost/Misplaced /Damaged keys** shall be charged at the rate of **P500.00/key** and will be added to the CLIENT'S total billing upon commencement of the event. This shall cover for door lock replacement.
6. **All damaged/lost/misplaced equipments, linens, towels, remote control and other properties of the hotel** inside the room shall be charged to the CLIENT and will be added to the total bill upon check-out.

BANQUET

1. The HOTEL shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with a 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged the same quoted rate.
2. CLIENTS' are prohibited from bringing into the hotel premises any food and beverage items. Likewise, the bringing of food and beverage out of the hotel premises is not allowed. In cases that Client insists to bring additional food and beverage items, hotel shall charge the appropriate corkage fees and shall not be held liable for any untoward incident that may arise from the circumstances related to food and beverage.
3. In case attendance goes beyond the 10% allowance based on the minimum guaranteed covers, the hotel shall not be responsible or liable for the delay in food replenishment and/or service.
4. Minimal reduction of covers shall be allowed not later than 72 hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers.

FUNCTION ACTIVITIES AND MATERIALS

1. The HOTEL will not accept any request for storage for props and equipment brought in by the CLIENT. Appropriate security pass should be obtained prior to function date.
2. The CLIENT shall be solely liable for its guests' personal belongings such as gifts, prizes, exhibits, props, displays and other material. Hotel has NO liability whatsoever for any losses during the event.
3. The CLIENT shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guests/visitors or any acting in his/her behalf while in the performance of any activity in connection with the contracted function: where the engager undertakes or contracts for a special set-up of the function, her must ensure that the premises assigned to the function are protected from damages. Ensure that the people working/rehearsing for a performance shall abide by hotel policy.
4. Maximum use of function room is only for 8 hours; extension on the use of the function room beyond the allowable time will have an additional charge of **Php2,500.00**succeeding hour.

CANCELLATION

No cancellation of this agreement shall take effect except upon written notice of cancellation to be forwarded to the hotel's Sales & Marketing Office or Food and Beverage Office in accordance with the terms and conditions set forth herein:

- if cancellation is made no less than thirty (31) days before the function date, seventy-five (75%) of the deposit shall be forfeited in favor of the hotel; and
- if cancellation is made within (30) to eight (8) days before the function date, one hundred (100%) of the deposit shall be forfeited.

The hotel shall entertain **NO** cancellation within a period of seven (7) days before the function date. Should the CLIENT insist on the cancellation of herein function, the CLIENT shall be obligated to pay the hotel one hundred (100%) percent of the Total Contract Package.

BILLING: All charges must be paid in full upon the commencement of the event. In cases of forward billing, a minimum of 30 days shall be given to the CLIENT to make the necessary payments. Hotel shall base the Statement of Account on the **actual incurred charges** made during the event. Payments may be made through Cash, Credit Card, Manager's or Company Check. Personal check shall not be honored as payment. In the event that the CLIENT fails to settle within 30 days, a 2% interest based on the Statement of Account shall be imposed by the Hotel per month of failure to settle. In case of non-settlement of overdue accounts, the Court of Makati City shall have exclusive jurisdiction and the CLIENT hereby agrees to pay interest at the rate stipulated above and attorney's fee equivalent to 25% of the amount due plus cost of suit.

MISCELLANEOUS: Circumstances and operations not covered in these terms and conditions will be subject to interpretation, stipulations and decisions deemed necessary and appropriate by the HOTEL. Any court case/s that may arise from the enforcement and interpretation of this contract shall be exclusively filed in the Courts of Makati City.

LIMIT OF LIABILITY.

The HOTEL shall not be liable for any claim or damage herein beyond 20% of the TCP.
The HOTEL shall not be liable for its failure to comply with any of the provisions of this contract in cases of labor disputes, natural disaster, fortuitous events and such other cause/s u
nforeseeable or beyond the control of the hotel management and its personnel.
In turn, the HOTEL shall not charge the CLIENT cancellation charges in cases of force majeure.

I HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND CONDITIONS AND HEREBY AGREE TO COMPLY WITH THE SAME.

NOTICE TO PROCEED

October 8, 2026

GRACE P. ABADIANO
General Manager
First Sta. Rosa Hotel Corporation
National Highway, P. Sta. Cruz, City of Sta. Rosa

Dear **Ms. Abadiano:**

The Notice to Proceed is hereby given to First Sta. Rosa Hotel Corporation that work may commence on the date this NTP was received for the project **PR No. 2026-09-0088 –(Repost) Lease of Venue to used for the Conduct of Division Orientation Workshop on the Roles, Functions and Procedures of the Committee on Decorum and Investigation (CODI) on October 12-13, 2026** in the amount of Four Hundred Six Thousand Nine Hundred Eighty Pesos (Php 406,980.00) only.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

MARITES A. IBAÑEZ, CESO V
Head of Procuring Entity

I acknowledge receipt of this Notice on OCT 9, 2026

Name of the Representative of Bidder: GRACE P. ABADIANO

Authorized Signature: _____